

Moonflower Community Cooperative

Board of Directors Agenda

7/18/24 5:30 PM

Zoom Meeting

Present: Alison, Emily, Jonny, Josie, Brook, Shane, Kendra

Absent: Claire

Mission Statement: *The Moonflower Community Cooperative provides socially responsible foods, goods and education to promote a healthy, sustainable community.*

Vision Statement: *Cultivating holistic community wellness, The Moonflower Community Cooperative serves as a hub for the exchange of ideas and inspires prosperity through a culture of inclusion and collaboration that nurtures a healthy mind, body and spirit in harmony with nature.*

5:35 PM: **OWNER COMMENTS - none**

5:35 PM: **AGENDA CONSENT**

1. July agenda corrections/additions/disclosures
2. June minutes approval - Jonny motions to approve, Alison seconds, all in favor

5:38 PM: **DISCUSSION:**

3. Growth opportunities
 - a. Report and update, re: walk-in, deli, cameras, reset
 - Camera placement update: 1 facing front from BOH, 180 degree camera from center pillar, 1 up front by registers
 - store reset: working out some kinks and anticipating stocking space needs in new configuration
 - update on walk-in cooler expansion—including pricing analysis—some more research may be needed
 - firewall needs for a shed: fire-resistant plywood on exterior and drywall on inside, only on N and E sides
4. [Employee Survey draft](#) final discussion
 - options of a longer survey and shorter version
 - consensus is on shorter version, making sure all necessary questions are considered
 - Kendra will make final edits and send to BOD for approval

5:50 PM: **REPORTS**

5. GM Store report & additions
 - some good new hires, lots of staff taking summer vacations, inventory went well, possible \$5000 shrink in supplements, dealt with cooler mitigation during power outage, hail

storm busted up some window trim & mild flooding in produce cooler, but we were able to get the water into a nearby drain (thoughts for future rain events to flood proof that space more with rock basins or similar)

6. Committee reports

- ❑ Board Recruitment Committee: Emily (chair) & Claire & Kendra
 - Election coming up
 - Maggie has sent ballot and owner meeting info out to owners
- ❑ Owner Engagement Committee: Kendra (chair) & Brook & Alison & Claire
 - Tabling on weekend of owner meeting—Josie and Kendra 11-1 on Saturday, Claire and Brook 11-1 on Sunday
 - folks needed to help Maggie count ballots
- ❑ Personnel Committee: Claire (chair) Brook
 - Claire transitioning to chair
 - make sure employees know communication path for grievances and comments
- ❑ Financial Committee: Jonny (chair) & Emily & Josie & Kendra
 - Comparing 2 accounting methods from the last 6 months, may shift to new method of calculating COGS
 - Current variance report reflects accounting with actual inventory
 - Interest income is way up, which is great!
 - Wages are up—some good indicators from that, but also watching indicators of productivity
- ❑ Policy Committee: Jonny (chair) Emily & Josie

6:49 PM: **POLICY REVIEW:**

- 7. Section 13-Board and GM relations
- 13.1 Accountability to GM-yes in compliance

6:52 PM: **ACTION ITEMS:**

- 8. GM monitoring report-Kendra moves to approve, Brook seconds, all in favor

6:53 PM: **EXECUTIVE SESSION:**

- Brook moves to enter executive session, Kendra seconds, all in favor
- Kendra moves to exit, Alison seconds, all in favor

7:20 PM: **ADJOURN: Alison moves to adjourn, Kendra seconds, all in favor**