

Moonflower Community Cooperative

Board of Directors Minutes

5/23/24 5:30 PM

MARC Patio

In Attendance: Kendra, Emily, Jonny, Claire, Shane, Brook

Not in attendance: Alison, Josie

Mission Statement: *The Moonflower Community Cooperative provides socially responsible foods, goods and education to promote a healthy, sustainable community.*

Vision Statement: *Cultivating holistic community wellness, The Moonflower Community Cooperative serves as a hub for the exchange of ideas and inspires prosperity through a culture of inclusion and collaboration that nurtures a healthy mind, body and spirit in harmony with nature.*

5:30 PM: **OWNER COMMENTS**

5:35 PM: **AGENDA CONSENT**

1. May agenda corrections/addition/disclosures - add USDA update on food stamps
2. March minutes approval - Kendra makes a motion, Jonny seconds, all in favor

6:15 PM: **DISCUSSION:**

3. Growth opportunities and real estate update
 - a. Report and update from site survey, re: walk-in, deli expansion, cameras, reset
 - i. Looking to extend the produce walk-in so hopefully double space
 1. Will need to work with vendor to assist with the coolers
 - ii. Discussion on moving the deli cooler out to make more space for workspace within the deli prep space - would be great to include Deli team in these conversations in the future.
 - iii. Discussion on needing help with washing dishes
 - iv. Discussion on a double-over for more production opportunities
 - v. Brook offered to help reach out to help find a vendor to support with the cooler expansion
 - vi. Cameras - needing an electrician scheduled for the wiring
 1. KC will help with maps and send to Shane
 - vii. Moving end caps discussion
 1. Heather had ideas about swapping personal care with chips and wanted to share her ideas with Shane
 - viii. General reset of merchandise locations would be nice to do during the summer slow months.
4. Food bank partnership update
 1. Some discussion on either doing a 5% day, round up at the register, or donate food at cost, they requested non-perishable items. Will follow up

with Alison and Shane will reach out to Meg to ask what would be helpful to them as a rotating donation.

5. Scheduling BOD meetings June-September
 1. Discussion on tentative dates - June 13, but will wait to confirm with board members who are not present, annual owner meeting set for August 11th.
6. Timetable for Board Elections and nominations
 1. June 11 we will need to have board member applications, July 11 is the beginning of election and we count elections and announce them at the owner meetings.
 2. Will reach out to Maggie to ask about a social media post to announce.
 - a. Josie's term, Alison's term, and Judy's term
 - b. Follow up meeting of Owner Recruitment Survey next Wednesday
7. Employee Survey
 1. Shorter surveys have been better
 2. Brooke will locate most recent one and share with Claire
 3. Committee will get back with questions from retreat agenda
 4. Send finalized questions to Kendra to make into Google Form
 5. Would you like to revisit a benefits package as an option to see if staff would be interested?

5:40 PM: **REPORTS**

8. GM Store report & additions
9. Committee reports
 - Board Recruitment Committee: Emily (chair) & Claire & Kendra
 - Owner Engagement Committee: Kendra (chair) & Brook & Alison & Judy & Claire
 - Personnel Committee: Claire (chair) Brook
 - Financial Committee: Jonny (chair) & Emily & Josie & Kendra
 - Policy Committee: Jonny (chair) Emily & Josie & Judy

6:20 PM: **POLICY REVIEW:**

9. Section 12

6:20 PM: **ACTION ITEMS:**

10. GM monitoring report

7:00 PM: **ADJOURN**