

Moonflower Community Cooperative

Board of Directors Minutes

11/16/23 5:30 PM

Library Large Meeting Room

In attendance: Jonny, Shane, Emily, Kendra, Claire, Josie, Alison, Judy, Brook (remote, left at 6:10pm)

Mission Statement: *The Moonflower Community Cooperative provides socially responsible foods, goods and education to promote a healthy, sustainable community.*

Vision Statement: *Cultivating holistic community wellness, The Moonflower Community Cooperative serves as a hub for the exchange of ideas and inspires prosperity through a culture of inclusion and collaboration that nurtures a healthy mind, body and spirit in harmony with nature.*

5:36 PM: **OWNER COMMENTS-none**

5:38 PM: **AGENDA CONSENT**

1. November agenda corrections/additions/disclosures
2. October minutes approval-Jonny moves to approve, Kendra seconds, all in favor

5:40 PM: **REPORTS**

3. GM Store report & additions

4. Committee reports - committee discussion and re-appointments

Board Recruitment Committee: Emily (chair) & (adding) Claire

Owner Engagement Committee: Kendra(chair) & Brook & Alison & Judy & (adding Claire)

- Light Parade community dinner update-the date has snuck up on us, and there is discussion of deli & staff capacity, store management (close shopping early to only have the dinner), and space considerations. The last time we did this attendance was huge due to heavy out-of-town marketing of the light parade. Consideration to take another year off from this event and re-evaluate/evolve the event for 2024

Personnel Committee: Judy (chair) Brook & (adding) Claire

Financial Committee: Jonny (chair) & Emily & Josie & Kendra-Zion's money in money market instead of CD for higher interest rate; 2024 budget draft review; discussed interest again in moving toward accrual-based accounting (check in with Lisa on this again) to have numbers and financial reports be more consistent

and representative of reality. Sales are down generally city-wide this fall, so projecting a budget based on increased sales is a tricky guarantee

- ❑ Policy Committee: Jonny (chair) & Emily & (adding) Judy & Josie
 - ❑ Attendance policy update for next month: discussion to change policy language **from:** “**Currently: 10.3. Attendance/ Participation** Board directors will be prompt, attentive, and prepared for all board meetings. Directors will contribute to and encourage open, respectful and thorough discussion during meetings. If, on occasion, a director cannot attend a board meeting, s/he will notify the board president in advance. Board directors may participate in a board meeting remotely if arranged in advance. Board directors will adhere to the attendance policy written in the MCC bylaws.” **To** “**Proposed: 10.3. Attendance/ Participation** Board directors will be prompt, attentive, and prepared for all board meetings. Directors will contribute to and encourage open, respectful and thorough discussion during meetings. Board directors may participate in a board meeting remotely if arranged in advance. If a director is found to be in violation of the MCC bylaws SS4.9 that member will be put on probation. Probation will trigger a conversation to the rest of the board to either justify the absences or else acknowledge noncompliance in attendance. Once on probation, additional absences will force a vote to expel that director. A director may be removed from probation with a majority vote of the board at any time.”

6:15 PM: **DISCUSSION:**

- 6. GM contract update and renewal: (discussion to occur in closed session)

6:15 PM: **POLICY REVIEW:**

BOD self-monitoring surveys for next month

- 7. Vote on attendance policy update-Jonny moves to approve the language change to Policy 10.3.Attendance/Participation as stated in the minutes (above in Policy Committee Report), Claire seconds, all in favor

6:20 PM: **ACTION ITEMS:**

- 8. GM monitoring report: Kendra moves to approve, Judy seconds, all in favor

6:25 PM: **CLOSED SESSION: -Judy moves to adjourn and enter closed session, Kendra seconds, all in favor**

7:21 PM: **ADJOURN-Judy moves to exit closed session and adjourn, Claire seconds, all approve**