



Thank you for your interest in serving as a member of the Board of Directors of the Moonflower Community Cooperative. The Board plays a vital role in the long-term health and welfare of the cooperative through setting a mission and vision as well as overseeing the General Manager and proactively managing the financial viability of the cooperative. Moonflower could not function without volunteers willing to serve on the Board!

Board members do not involve themselves in the day-to-day operations, make decisions about product selection, or make personnel decisions (aside from those related to the GM).

Board members receive a 20% discount on purchases and a reduced markup on special orders while serving on the board.

## **Requirements**

The requirements for Board service are written in our by-laws, legal documents governing Moonflower's management. Accordingly, applicants must:

- Be eighteen years of age or older
- Not have any overriding conflict of interest with the cooperative
- Have been a co-op member for at least 6 months prior to the 2023 annual meeting (August 13, 2023)
- Be able and willing to commit up to 10 hours per month and serve a 3-year term
- Prepare for and participate in monthly Board meetings, the annual Board workshop, and the co-op annual meeting
- Be available via phone or email between meetings as necessary
- Not have any demonstrated hostility towards the cooperative or any personal agenda contrary to the best interests of the cooperative

## **The duties of the Board of Directors include, but are not limited to:**

- Assuring that the purpose and mission of the co-op are carried out
- Establishing and evaluating policies to govern operational decisions
- Ensuring the financial well-being of the co-op
- Hiring and monitoring the performance of the General Manager

## **Moonflower Board of Directors Application 2023**

Please complete the application questions below and either deliver to the store in a sealed envelope addressed to the Moonflower Community Cooperative Board of Directors or by email to [board@moonflower.coop](mailto:board@moonflower.coop). The deadline to apply is Thursday, June 29, 2023. The Board will nominate candidates, and owners will have the opportunity to vote prior to or at the annual meeting on August 13, 2023.

**Name:**

**Member #:**

**Email:**

**Phone #:**

1. Why are you interested in serving on the Board of Directors?

2. What skills, knowledge, and/or prior experience can you contribute?

3. What is your typical work schedule/availability to help Moonflower?

4. Please list potential scheduling concerns that should be considered.