

Moonflower Community Cooperative
Board of Directors Meeting Minutes
05/20/2014 – 5:00 p.m.

Board Members in Attendance: Joanne, Kaki, Rob, Judy, Elizabeth, Cathy

Board Members Absent: Thatcher

Staff Members in Attendance: June, Lisa

Joanne called the meeting to order at 4:59 p.m.

Member/Owner Comments

No comments

The Board suggested adding the meeting schedule to the MCC website.

Consent Agenda

No changes were made to the meeting agenda

Cathy moved to approve the April minutes. Rob seconded, and the motion carried unanimously.

Reports

Manager's Report

The Board reviewed the manager's report and discussed the wage scale, wellness benefit, management trainee positions, trash access and POS issues.

Board Reports

Judy is taking on the responsibility of sending welcome/thank you letters to new member/owners.

Joanne and Rob are now signers on bank accounts.

Action Items

May Monitoring Report-Organizational Structure

Cathy moved that management titles in the ends policies be changed to Director of Operations and Director of Finance and Administration. Kaki seconded the motion, and it passed unanimously.

The Board discussed the succession plan. Cathy moved to accept the monitoring report with changes in the management titles and noting that the non-compliance of the succession plan is not due to ignoring the issue. Judy seconded the motion, and it passed unanimously.

Board Annual Calendar

The Board reviewed the annual meeting schedule including ends policy reporting, the annual Board workshop, and the annual owner meeting.

Establishment of Committees and Members

Personnel Committee: Joanne and Thatcher

Finance Committee: Rob and Elizabeth

Member/Board Development Committee: Judy and Elizabeth

Real Estate Committee: Kaki and Joanne

Strategic Planning Committee: Rob and Cathy

Ends Policy Education and Review

Rob presented information on and review of the sustainable economic health ends policy. Cathy moved to add "The Director of Finance and Administration will: Compare key financial indicators against NCGA or Western

Corridor benchmarks” as suggested by Rob in his presentation. Rob seconded the motion, and it passed unanimously.

Executive Session

Cathy moved to enter executive session at 6:15 p.m. to discuss real estate and personnel issues. Rob seconded the motion, and it passed unanimously.

Joanne moved to exit executive session at 7:55p.m. Rob seconded the motion, and it passed unanimously.

Adjournment

Cathy moved to adjourn at 7:57 p.m. Rob seconded the motion, and it passed unanimously.