

**Moonflower Community Cooperative**  
Board of Directors Meeting Minutes  
08/15/17

**Meeting called to order:** 5:06 pm

**Location:** Grand County Public Library Conference Room

***Mission Statement:*** *The Moonflower Community Cooperative provides socially responsible foods, goods and education to promote a healthy, sustainable community.*

***Vision Statement:*** *Cultivating holistic community wellness, The Moonflower Community Cooperative serves as a hub for the exchange of ideas and inspires prosperity through a culture of inclusion and collaboration that nurtures a healthy mind, body and spirit in harmony with nature.*

**Board Members Present:** Thatcher Vagts, Christina Myers, Julie Albina, Elizabeth Lamoureux, Colleen Jarrett, Lynette Merrill, Serah Mead

**Staff Present:** Derek Whitworth

**Owners Present/ Owner Comments:** No owners present: therefore no owners' comments.

**AGENDA CONSENT**

1. August Agenda (corrections/additions): Thatcher's RFP Planning Proposal added as Agenda item #5.

2. July Minutes Approval: Julie makes a motion to approve July's minutes as written; Serah seconds, all in favor, motion passes.

**REPORTS:**

3. GM Store Report Additions: Louder Refrigeration fixed a problem caused by a power outage on Wednesday. They will now provide quarterly maintenance service to MCC. There is a pick up arranged for the 5 replacement freezer doors when that is set up. The night curtains didn't work out and are being sent back. Cody was hired in the deli.

Trash Update: No update.

4. Committee Reports:

-Board Recruitment Committee: Thatcher (Chair) & Lynette: No update.

-Owner Recruitment Committee: Colleen (Chair) & Serah: Serah is coordinating with Derek and Lara for "Why I am an Owner" solicitations.

-Education Committee: Julie (Chair), Elizabeth, Serah: Nothing new to report.

-Personnel Committee: Christina & Julie: **No grievances, nothing to report.**

- Financial Committee: Lynette (Chair) & Christina: As requested via email, the Board discusses and clarifies the roles of this committee.

- Policy Review Coordination Committee: Elizabeth (Chair), Colleen & Serah: The committee will meet Aug. 17

**FINANCES** (Lynette): No questions were asked about the Financials.

**BOARD POLICY REVIEW:** (Julie and Colleen)

**8.8. Asset Protection**

The GM must ensure that all coop assets are protected and adequately maintained.

***Specifically, the General Manager will:***

1. Ensure that all equipment and facilities are adequately insured or otherwise able to be replaced if damaged or destroyed, including coverage of loss due to business interruption.
2. Provide adequate security of premises and ensure that all components of the security system are properly maintained.
3. Maintain due diligence in contracts.
4. Assure that data, intellectual property, files, and documents are protected from loss, theft, or significant damage.
5. Work together with internal and external stakeholders to maintain MCC goodwill, public image, credibility and ability to accomplish its ends.

Julie provides a summary on the review of this Policy, including a reminder that the Board gives the GM the latitude to interpret the executive limitations/expectations. No recommendations for any changes to this Policy are suggested at this point in time.

5. **RFP Planning Proposal:** Thatcher presented a Schedule to develop a GM contract. Prompted by questions in Thatchers' presentation, the Board's discussed the Role of the GM in the future of the Cooperative, Goals of a GM Contract (potential benefits and drawbacks), and GM Compensation.

Thatcher will send out his presentation to the Board.

**ACTION ITEMS:**

5. GM Monitoring Report: Ownership Cultivation and Promotion Elizabeth makes a motion to approve the Monitoring Report; Lynette seconds, all in favor, motion passes.

Thatcher makes a motion to adjourn at 7:47 pm; Julie seconds, all in favor, motion passes.

**Meeting adjourns: 7:47**